

Hello Door opener!

Now that you have had your meeting with the Participant, it is time for you to share two of your contacts who may meet the Participant.

To support you, we have prepared email templates that you can use when you contact the people in your network, and when you send a matching mail to the new Door opener and the Participant. It's good that you start by using these templates to make sure you include all the information. Don't forget to attach the latest version of the below conversation guide.

[Conversation guide](#)

Mail templates

Suggestions for an email message you can send to your contacts

Suggested subject line: Do you want to join the Door as a Door opener?

I have joined an initiative called the Door ([link to the page](#)). It is about broadening networks between those who feel established in Finland and those who are born abroad and to help them to access the labor market faster in Finland.

Through the Door I have been matched with a person named _____. We met for an hour to talk about working in Finland and tried to map out which opportunities ____ has in the Finnish labor market. My task is also to try to pass the bucket to two of my contacts in order for them to be able to meet _____. I am now contacting you because I think it would be good for ____ to meet with you.

If you think this sounds ok then the idea is that you meet ____ for one hour and then see if you can put ____ together with two of your contacts. The meeting between ____ and you is not about offering a job or having a lot of ready-made answers. The purpose is simply to help ____ to understand the Finnish labor market better and to broaden her/his network so that sooner or later s/he will meet a person who can offer a work placement or employment.

You can download a conversation guide [here](#) to support your meeting. Please print the conversation guide and bring it to the meeting. You can find all the material and information about how the Door works [here](#). You can find information about how you can connect ____ with two new contacts after your meeting, [here](#). If you feel that you are lacking the right contacts to share, you can always turn to the Door who will help the Participant to proceed.

If you think this sounds ok to you, I will connect you and ___ through an email to both of you so you can communicate and identify a meeting time that suits you.

Best wishes,

Suggestions for an email message you can send to connect your contacts with the participant you met

Suggested subject line: You two have been matched by me for a Door meeting

Hello (the participant) and (the door opener),

as I previously told you, I am part of an initiative called the Door and in this context I have met _____. My task as a door opener was to identify two new contacts who ___ could meet to broaden her/his network.

Now I hope you can find a suitable time to meet. Here are your contact details:

Participant: _____ (full name, email address and phone number)

Door opener: ___ (full name, email address and phone number)

You are welcome to email each other and tell each other briefly who you are and, if you want, you can also attach your CVs so that you will get started faster during the meeting. I understand that ___ is especially interested in _____. I suggest you meet at ___'s workplace or at a café or a similar public place that feels safe and good to both of you.

The goal of your meeting is to do just as when I and ___ met; meet for one hour to talk about the sector, the profession and the social codes that can be good to know and, above all, think about which doors you can open to each other. Here is a conversation guide that I received from the Door - it worked as a good support during our meeting.

The purpose of your meeting is to help ___ to better understand the Finnish labor market and help her/him broaden her/his network so that ___ sooner or later meet a person who can offer internships, employment or other form of cooperation.

_____, your task after the meeting is therefore to try to identify two contacts, which in turn can help ___ in the process.

Wish you a good meeting!

Best wishes,

P.S. If you want to read more about, or get in touch with the Door, you will find the information [here](#).

